

Minutes of the Annual General Meeting of the
Levin Contract Bridge Club Inc.
held at Tawa Street, Levin on
Monday 7th November, 12011 at 06-45 p.m.

Present: Dorothy Mackay, Bryan Green, Gail Irving, John Turner, Gae Stewart, John Easterbrook, Mary Forward, Jean Sorenson, Helen Harrison, Bob Harrison, Elinborg Andreassen, Peter Moody, Audrey Sciascia, Helen Oosterwijk, Colin Markwell, Anne-Marie Bennet, Elaine Browning, Yolene Yot, Rayma Ambrose, Liz Brownlie, Denis Mallon, Margaret Holdsworth, Jerry Holdsworth, Ken Carmichael, Rosemary Barrack, Joyce Kirk, Mark Kuitjen, Doug Bolitho, Colleen Murray, Mike Murray, Margaret Clarke, Dayle Harper, Gerald Harper, Joy Minchington, Roger Calderwood, Bobbie McKenzie, Joyce Hughes, Eunice Wright, Paul Simons, Jo Gunning, Darryl Small, Ron Humphries, Sandie Wright.

The President welcomed everyone and called for apologies.

Apologies: Chris Hull, Allan Hull, Ann Baird-Horner, Tim Horner, June Cave, Cath Bennet, Dave Bennet, Karen Scott, Claudia Duncan, Betty Miller, John Miller, Stafford Ball, Sheila Dawkins, Dorothy Collis, Ian Collis, Barbara Easterbrook, Eileen Bolitho, June Shepherd, Trish Dixie, Alex Dixie, Sue Scrimshaw, Anita Morgan, Derryn Comber, Fred Cochrane, Dianne Edyvane, Bill Fowler, M. Fowler, Helen Mallon and Joyce Kirk. Apologies were accepted: Moved R. Harrison. Seconded: M. Clarke

Minutes of the 2010 A.G.M. These were circulated and taken as read. Moved: B. Green Seconded: P. Moody.

Matters Arising

Nil

President's Report

This was taken as read and approved.

Dorothy thanked John Turner, who is retiring, for serving as Vice President and for his input as a Committee member.

Treasurer's Report

The Treasurer's Report was circulated and approved. Moved: B. Green Seconded: D. Mackay

Bryan Green proposed that:

1. Barry Cross remains as the Club's auditor. Carried. M. Clark/R. Harrison
2. Table money remains at the current level. Carried. B. Green/I. Levett
3. The Budget be adopted. Carried. B. Green/C. Markwell

Remits as per Agenda

1. Increase in subscriptions

That the annual subscription be increased by \$5-00 to \$39-00 plus the NZCBA \$16-00 levy. a new total of \$55-00 (\$5-00 if paid by the 28th February).

Moved: B. Green Seconded: D. Mackay

Rationale: The increase is recommended to help partially recover the increase in fixed costs e.g. insurance, rates, cleaning.

Increased costs, particularly insurance, rates and fixed costs had increased by approximately \$7 000-00 p.a.

Roger Calderwood queried the increase and depreciation amount. Bryan Green replied that the Club needed to keep reserves of at least \$10 000-00 to cover the Club's insurance excess as the Club is not covered by EQC. Joy Minchington queried this. The Club was previously covered but the rules had changed and the Club is now registered as a business by the insurance company.

Depreciation – the new bridge pads had depreciated by 60%.

2. Grading of Club Members?

As suggested by Ron Humphires it was agreed to place the word Club before the listed grades and to remove the second point on the remit which reads: "Once in the grade you will be there for a minimum of 2 years". The remit was altered to read:-

Grading of Club Members?

That the Club adopts the new Club grading classification of members into:

Club Junior	0 – 14 rating points
Club Intermediate	15 – 35 rating points
Club Open	more than 35 rating points

Supporting Notes

- a. A member's grade will never be lower than the National grading i.e. if an Open player for tournaments then you will be an Open player in the Club.
- b. Players who are returning to bridge after a break will be graded at the discretion of the Committee.
- c. Players may apply to play down a grade from Intermediate to Junior in some circumstances.
- d. Those graded as Junior will be eligible to play on a Thursday night without restriction or penalty.
- e. Monday night is ungraded.
- f. Wednesday night is for Intermediate and Open players plus any Juniors who wish to participate on this night.
- g. Social afternoons are ungraded.
- h. These changes will not require members to change their playing night unless a member moves from being a Junior to Intermediate. Here there is provision to remain playing on a junior night by requesting the Committee to allow this.

Number of Open players is 7% (only 10 players).

Membership breakdown as per NZCBA grading:

- Junior 70%
- Intermediate 23%
- Open 7%

The rating system would allow for approximately:

- 60 Club Juniors
- 45 Club Intermediates
- 45 Club Seniors

Rating points are based on the printout from NZ Bridge and Joyce Huges pointed out these are sent at the end of the year.

The system will be locked in without any change for 3 – 5 years.

Moved. B. Green Seconded: J. Turner. Against: None

General Business

Bob Harrison thanked the Committee for their hard work during the year. He enquired about new members for Thursday night and Dorothy Mackay replied that new members were encouraged to attend Thursday bridge sessions.


Jim Boyce thanked Dorothy Mackay for her efforts with regard to encouraging learners and extra tuition classes.

Biscuits would cost approximately \$1200-00 p.a. if supplied for all sessions. Afternoon sessions would still be supplied biscuits. Moved: Alan Sissons. Seconded: Sandi Fluker. Votes against: 6

Election of Officers – Scrutineers Bob Harrison and Colin Markwell

President	Dorothy Mackay
Vice President	Mark Kuijten
Treasurer	Bryan Green
Minutes Secretary	Gail Irving
Correspondence Secretary	Gae Stewart
Tournament Secretary	Joyce Kirk
Committee members	Stafford Ball, Ian Levet, John Easterbrook

The meeting closed at 07-45 p.m.

Signed:  Dated: 5/11/2012
The signature is a handwritten name in blue ink, appearing to be 'D. Mackay'.

Minutes of the Levin Contract Bridge Club Inc.
Committee meeting held on
Tuesday, 8th November at 5-05 p.m.

Present: Dorothy Mackay, Mark Kuitjen, Bryan Green, Gail Irving, Gae Stewart and Ian Levett,

Absent: Joyce Kirk, Stafford Ball and John Easterbrook

Dorothy Mackay welcomed new Committee members Mark Kuitjen and Ian Levett and indicated that Colin Markwell had expressed an interest in serving on the Committee.

Minutes of the previous meeting were taken as read and confirmed. Dorothy Mackay/Bryan Green

Matters Arising

1. Advertisers in the Bridge Club Programme Book had been sent an invoice but some had yet to pay their account. Accounts will be sent out about August next year.
2. By-Laws had been tidied up and altered slightly.
3. Christmas hampers for the prize giving – donations have been slow.
4. Grading list to be e-mailed to members.

Correspondence: In & Out

No correspondence of note had been received this month.

Finance

It was moved that payments be accepted and cheques issued ratified. B.Green/G. Irving
New cooktop had been bought at a \$700-00 discount. Price paid: \$1 599-00.
Signatories on bank account to be:- Dorothy Mackay, Bryan Green, Gail Irving and Mark Kuitjen. John Turner to be removed as a signatory. Moved: Bryan Green/Ian Levett

Tournaments

The new Tournament secretary is Joyce Kirk.
Price for tournaments is to remain the same and 5 to be run per year. Suggestion: the Novice Junior Tournament is altered to a Junior Tournament.

Social

Property Report

Stafford Ball is going to prepare and paint the windows.
Downpipe is leaking.
Outside light bulb is broken and will have to be replaced by an electrician. John Turner to get a price for this.

Almoner

Library

General Business

1. Funding – The Committee recommends that the Eastern and Central Community Trust be approached for funding towards improvements to the toilets, lights and computer package.
2. 40th Jubilee. The Chronicle to be approached to cover the 40th Jubilee to be held in February.
3. Levin Public Library. Notice/brochure to be placed on the Public Library notice board.
4. Catering Committee. It was suggested a catering committee be formed for tournaments, socials etc.
5. Christmas decorations to be put up on Tuesday, 22nd November after afternoon bridge.

PLEASE NOTE that the next Committee meeting will be held on Tuesday, 6th December, 2011 at 5-00 p.m..

The meeting closed at 6-16 p.m.

Signed: *DMackay*

Dated: 6/12/2011

Minutes of the Levin Contract Bridge Club Inc.
Committee meeting held on
Tuesday, 6th December, 2011 at 5-10 p.m.

Present: Dorothy Mackay, Mark Kuitjen, Gail Irving, Gae Stewart, Stafford Ball, Ian Levet and Joyce Kirk

Apologies: Bryan Green, John Easterbrook and Colin Markwell.

Minutes of the previous meeting were taken as read and confirmed. Dorothy Mackay/Gae Stewart

Matters Arising

1. Eastern and Central Community Trust funding application has been submitted.
2. 40th Jubilee. Chronicle to be approached in the New Year to run an article on the Jubilee.
3. Catering Committee. Sheila Dawkins had volunteered to help on this Committee.
4. Spring Clean. To be held on Friday, 27th January, 2012. Net curtains may have to be replaced.
5. Christmas function.
Sunday, 11th at 10-30 a.m. – sort prizes. Current table set-up not to be changed.
Monday, 12th at 4-00 p.m. - set-up food and room.
6. Grading list. Lists are ready. Dorothy Mackay to write a covering letter and then lists can be e-mailed.

Correspondence: In & Out

See attached list.

Bill Towler had requested to remain in the Junior/Intermediate Room.

Rayma Ambrose, Tony Watson and Jill McClarry will stay in the Junior/Intermediate room for the moment.
Gae Stewart/Mark Kuitjen

Finance

It was moved that payments be accepted and cheques issued ratified. D.Mackay/G. Irving

Tournaments

Ian Levet will update the website.

Joyce Kirk requested a job description for the Tournament Secretary. Action: D. Mackay

Social

Property Report

The Committee authorized Stafford Ball to buy paint and supplies required to do the windows.

Moved: I. Levet/M. Kuiten

Almoner

Herbie Fitzgerald was unwell and had been phoned by Dorothy Mackay.

Library

General Business

1. Pub Charity

It was agreed at the Committee meeting held on the 6th December, 2011 of the Levin Bridge Club to apply to Pub Charity for a donation to cover the costs of:-

Stationery (photocopy paper, envelopes, toner cartridges)

Set of bidding boards

Bidding pads

24 Table covers

Tutor costs for lessons

Heat pump

Moved: D. Mackay/B. Green

2. Committee 2012 duties – see attached sheet

A duty list was handed to all Committee members listing their duties for 2012.

The next Committee meeting will be held on Tuesday, 14th February, 2011 at 5-00 p.m..

The meeting closed at 6-00 p.m.

Signed:

D Mackay

Date:

14/02/2012

Minutes of the Levin Contract Bridge Club Inc.

Committee meeting held on

Tuesday, 14-02-2012 at 5-05 p.m.

Present: Dorothy Mackay, Mark Kuitjen, Bryan Green, Gail Irving, Gae Stewart, Ian Levet, John Easterbrook, Joyce Kirk and Colin Markwell

Apologies: Stafford Ball

Minutes of the previous meeting were taken as read and confirmed. Joyce Kirk/Mark Kuitjen

Matters Arising

1. Eastern & Central Community Trust turned down our application for funding.
2. Pub Charity has not been heard from yet.
3. Endeavour Trust approached for funding for lighting.
4. 40th Anniversary. Chris Hull is updating the history of the Club for the past 15 years. Trophies history will also be written up.
5. Working Bee. Turnout was poor. Next working bee to be held on Saturday, 17th March
at 9-00 a.m..
6. Liquor licence to be applied for this month.

Correspondence: In & Out

See attached list.
Green

Gail Irving/Bryan

Finance

Nearly half the members' have paid their subscription.

Term deposits were rolled over.

It was moved that payments be accepted and cheques issued ratified. Bryan Green/Gae Stewart

Tournaments

Tournament Secretary's Job Description had been completed.

Junior Tournament in October. Suggestion: drop price and only have nibbles at end of play.

Social

Property Report

Window frames have been given a topcoat.

Weeds have been sprayed.

Lock to be repaired. Action: John Easterbrook

Almoner

Library

General Business

1. Front door colour discussed.
2. Lessons run by Chris Hull at Waitarere Beach Mondays and Friday night at the Club. Dennis Mallon running lessons in March.

The next Committee meeting will be held on Tuesday, 13th March, 2012 at 5-00 p.m..

The meeting closed at 6-00 p.m.

Signed: *JM Mackay* Date: *13/03/2012*

Minutes of the Levin Contract Bridge Club Inc.

Committee meeting held on

Tuesday, 13th March, 2012 at 5-00 p.m.

Present: Dorothy Mackay, Mark Kuitjen, Bryan Green, Gail Irving, Gae Stewart, Ian Levett, John Easterbrook, Joyce Kirk, Stafford Ball

Apologies: Colin Markwell

Minutes of the previous meeting were taken as read and confirmed. Mark Kuitjen/Joyce Kirk

Matters Arising

1. 40th Anniversary. Format of event discussed. John Easterbrook to apply for a Liquor Licence specifying dates for every tournament and the Prize Giving. The Club will subsidize this event. Maximum number of people 100. R.s.v.p. by 14th April and no monies will be accepted on the day. Chronicle to be contacted.
2. Toilets – Club to buy cisterns for Ladies and Gents. Moved: Bryan Green/Ian Levett

Quote to be obtained from local suppliers. Maximum to be spent \$4 000-00. Moved: Bryan Green/Mark Kuitjen.
3. Table Covers. Buy new table covers.
4. Working Bee will start at 9-00 a.m. on Saturday, 17-03-2012.
5. Pub Charity – has granted \$5 000-00 for a heat pump.
6. Endeavour Trust – has granted \$3 500-00 for lighting. Brien Electricians quote accepted.
7. Front door colour: green.
8. Car park lines to be painted if necessary.
9. New Members' – Baaji and Dyana Stephens, Pam Dowsett, and Barry Kessell had been accepted as members.

Correspondence: In & Out

See attached list. Gae Stewart/Dorothy Mackay

Finance

It was moved that payments be accepted and cheques issued ratified. Bryan Green/Mark Kuitjen

Some subs were still outstanding.

Depreciation: Items less than \$100-00 will be written off in future.

Tournaments

Easter Tournament – meal will be at end of play.

Advertise Senior Tournament.

Social

Property Report

Lock has been repaired.

Weeds have been sprayed.

Almoner

Library

General Business

1. Beginner Lessons – there were approximately 6 – 8 people attending night lessons and about 8 tutored by Chris Hull.

The next Committee meeting will be held on Tuesday, 10th April, 2012 at 5-00 p.m..

The meeting closed at 6-25 p.m.

Signed:..... Date:.....

Minutes of the Levin Contract Bridge Club Inc.

Committee meeting held on

Tuesday, 10-04-2012 at 5-00p.m.

Present: Mark Kuitjen, Bryan Green, Gail Irving, Gae Stewart, Ian Levet, Joyce Kirk, Stafford Ball and Colin Markwell

Apologies: Dorothy Mackay

Minutes of the previous meeting were taken as read and confirmed. Mark Kuitjen/Stafford Ball

Matters Arising

1. 40th Anniversary. Mark Kuitjen to contact the Chronicle. Gail Irving to contact Jim Boyce about taking photographs.
2. Toilets. New toilets had been installed.
3. Lighting. Fittings held up due to Auckland Wharfies strike but should be delivered within 10 days.

Correspondence: In & Out

See attached list.

Gae Stewart/Joyce Kirk

Finance

It was moved that payments be accepted and cheques issued ratified. Bryan Green/Gae Stewart

20 Subs were still outstanding.

Tournaments

Open on 19th May – bring own lunch. Meal at end of play.

Social

Property Report

Mark Kuitjen reported that the lock had fallen apart.

Almoner

Flowers to be sent to Dorothy Mackay.

Library

General Business

1. Working Bee. Poor attendance. Suggestion: Make a list of chores, place on board and request members' write their name next to an item they are prepared to do.
2. Bridge Lessons. There had been one enquiry about lessons in the afternoon and the person had been referred to Chris Hull.

The meeting closed at 5-45 p.m. The next meeting will be held on Tuesday, 8th May, 2012 at 5-00 p.m.

Signed:..... Date:

AGENDA of the meeting to be held on 08-05-2012

Present

Apologies

Minutes of the Levin Contract Bridge Club Inc.

Committee meeting held on

Tuesday, 08-05-2012 at 5-00p.m.

Present: Mark Kuitjen, Bryan Green, Gail Irving, Gae Stewart, John Easterbrook, Joyce Kirk, Stafford Ball and Colin Markwell

Apologies: Dorothy Mackay and Ian Levett

Minutes of the previous meeting were taken as read and confirmed. Stafford Ball/ Bryan Green

Matters Arising

1. Interclub Teams Event: Intermediate and Open teams organized. Junior team being organized by Dorothy Mackay. Event to be held on 28th May.
2. 40th Anniversary celebration. A small loss was made on this event. Bryan Green suggested the Multi-grade in September is called the 40th Anniversary Tournament.

Correspondence: In & Out

See attached list.

Gae Stewart/Mark Kuitjen

Finance

It was moved that payments be accepted and cheques issued ratified. Bryan Green/Stafford Ball

\$3 000-00 to be transferred from the Renovation account to cover small amount due on heat pump.

Only 2 subscriptions are still outstanding.

Otaki Bridge Club offered 3 sets of boards and cards for \$750-00 i.e. about half price. Accepted. Moved: Bryan Green/Gae Stewart

Important information

If you expect to arrive outside reception opening hours, please inform Tourist Court Motel in advance, using the contact details found on the booking confirmation.

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Tournaments

The Open is being held on 19th May.

Junior Tournament in October: send out fliers. In-house director and lunch to be arranged.

Social

Property Report

Doors painted and light and heat pump projects had been completed.

Lock – Bryan Green to donate a lock in the near future.

Stafford Ball was thanked for his efforts.

John Turner to be thanked for all his help.

Almoner

Library

General Business

1. Dorothy Mackay asked for approval for:

5 Small teams trophies.

Moved: Bryan Green/Mark Kuitjen

2 x R25-00 vouchers for Directors' of Teams Tournament. Moved: Bryan Green/Mark Kuitjen

2. New Member: Brian Taylor (No. 34547) Moved by: Dorothy Mackay/Gae Stewart

The meeting closed at 6-15 p.m.

Signed:.....



Date:

12/06/2012

Minutes of the Levin Contract Bridge Club Inc.

Committee meeting held on

Tuesday, 08-05-2012 at 5-00p.m.

Present: Mark Kuitjen, Bryan Green, Gail Irving, Gae Stewart, John Easterbrook, Joyce Kirk, Stafford Ball and Colin Markwell

Apologies: Dorothy Mackay and Ian Levet

Minutes of the previous meeting were taken as read and confirmed. Stafford Ball/
Bryan Green

Matters Arising

1. Interclub Teams Event: Intermediate and Open teams organized. Junior team being organized by Dorothy Mackay. Event to be held on 28th May.
2. 40th Anniversary celebration. A small loss was made on this event. Bryan Green suggested the Multi-grade in September is called the 40th Anniversary Tournament.

Correspondence: In & Out

See attached list.

Gae Stewart/Mark Kuitjen

Finance

It was moved that payments be accepted and cheques issued ratified. Bryan Green/Stafford Ball

\$3 000-00 to be transferred from the Renovation account to cover small amount due on heat pump.

Only 2 subscriptions are still outstanding.

Otaki Bridge Club offered 3 sets of boards and cards for \$720-00 i.e. about half price. Accepted. Moved: Bryan Green/Gae Stewart

\$450 -

Minutes of the Levin Contract Bridge Club Inc.

Committee meeting held on

Tuesday, 1-06-2012 at 5-00p.m.

Present: Dorothy Mackay, Bryan Green, Gail Irving, Gae Stewart, Ian Levet, Joyce Kirk, Stafford Ball and Colin Markwell

Apologies: John Easterbrook and Mark Kuijten.

Minutes of the previous meeting were taken as read and confirmed. Gae Stewart/Ian Levet

Matters Arising

1. Table covers. Green sample to be used and washed. Price works out at \$8-50 each.
2. Membership. John Blackwell accepted as a member. Moved: Dorothy Mackay/Gae Stewart.

There are 24 new members. Practice sessions to be held on Monday afternoons.

Badges: Request members' to please wear their badges.

3. Batteries. Box in the office for used batteries. Information to be included in the newsletter.
4. Multi-grade Tournament. Price to be reduced to \$22-00; players bring their own lunch; nibbles provided. Stafford Ball/Joyce Kirk

Correspondence: In & Out

See attached list.

Gae Stewart/Gail Irving

In addition letters were received from:

Rayma Ambrose requesting sitting rights. Passed. Dorothy Mackay/Joyce Kirk

Roger Calderwood: to be discussed

Finance

It was moved that payments be accepted and cheques issued ratified. Bryan Green/Gail Irving

It had been an expensive month with a large jump in insurance premiums and the cost of the heat pumps.

I.R.D. incorrectly processed Club's cheque, then charged penalties. Finance penalties were reversed later by I.R.D. Returns will in future be submitted online.

Tournaments

Junior Tournament date has been changed to 17th June (not October).

Social

Next Social to be a fund raiser for FOHL.

Property Report

Almoner

Card to Irene Barnett – husband passed away.

Margaret Holdsworth died on Saturday.

Library

Three books to be bought in the next three months. Reminder to be put in the newsletter to return overdue books.

General Business

1. Trophies for Teams and vouchers. New trophies for teams discussed, not finalized. Vouchers were declined by Fred Cockram for directing Teams as he sees it as his one-off contribution to the Club.
2. Directors' Evening Report. One suggestion was that slow play is penalized. Establish a policy.
3. Monday nights. Suggestion: Invite Juniors to play with more experienced players to help improve their play.

4. Rosters. Need to be revamped. Develop Wednesday night duty roster. To be put in Newsletter.

5. Photos on the website. To be updated.

6. Batteries. Used batteries to be placed in the container in the office which Gail Irving will take to the Horowhenua District Council.

The meeting closed at 6-15 p.m. The next meeting will be held on 10th July, 2012 at 5-00 p.m.

Signed:.....

J Mackay

Date:.....

10/07/2012

Minutes of the Levin Contract Bridge Club Inc.
Committee meeting held on Tuesday, 10-07-2012

Present: Dorothy Mackay, Bryan Green, Gail Irving, Gae Stewart, Ian Levet, Joyce Kirk, John Easterbrook and Stafford Ball.

Apologies: Mark Kuijten and Colin Markwell.

Minutes of the previous meeting were taken as read and confirmed. Bryan Green/Stafford Ball.

Matters Arising

1. Roger Calderwood's letter: After a discussion the Committee decided that the decision made at the Annual General Meeting has to stand and Gay and Roger Calderwood will have to compete as Open players. Moved: Bryan Green. Seconded: Joyce Kirk

Amendment to previous Minutes: Dorothy Mackay to ring Roger Calderwood and discuss his letter with him. At the next meeting a decision would be made with regard to this issue and a letter will be sent to them stating this.

2. Trophies for Teams: Sample of trophies to be shown at next meeting.

3. Slow play: Suggestion – Policy is drawn up by 2/3 directors and submitted at next meeting.

Elect a Recorder to handle all complaints. Draft a Job Description for next meeting.

4. Photos on the website had been updated.

Correspondence In & Out

See attached list.

Gae Stewart/Ian Levet

Letter not on list: Thank you from FOHL

Finance

It was moved that payments be accepted and cheques issues ratified. Bryan Green/Ian Levet

Term deposits had both rolled over.

Tournaments

Flyer for Anniversary Tournament to be checked then e-mailed. Price: \$22-00, bring your own lunch, nibbles provided.

Social

Pot Luck event, possible date August. New players to be encouraged to attend.

Property Report

Weeds had been sprayed.

Light bulb to be replaced in the Ladies.

Almoner

Send card to Jean Sorenson.

General Business

1. Trophies for Teams: Not necessary.
2. Beginners:
Motion: Accept all beginners who complete the lessons as members.
Moved: Dorothy Mackay. Seconded: Bryan Green
3. Pub Charities: Apply for funding for computer, new trophies and library books.
4. Ladies toilet area: Holes in walls to be repaired.

The meeting closed at 6-10 p.m. The next meeting will be held on 14th August, 2012.

Signed: _____

D Mackay

Date: _____

Minutes of the Levin Contract Bridge Club Inc.
Committee meeting held on Tuesday, 14th August, 2012

Present: Dorothy Mackay, Bryan Green, Mark Kuijten, Gail Irving, Ian Levet and Colin Markwell.

Apologies: Stafford Ball, Gae Stewart and John Easterbrook.

Minutes of the previous meeting were taken as read and confirmed. B. Green/D. Mackay

Matters Arising

1. Table Covers. After a discussion the material for the table covers was chosen.
2. Pub Charity. It was agreed at the Committee meeting held on 14th August, 2012 of the Levin Bridge Club to apply to Pub Charity for a donation to cover the cost of a computer and software, new trophies (to replace old ones), library books and 26 table covers.
3. Slow Play Policy. There will be a 5% penalty if players are persistently slow. If a table is a whole board behind, the board will not be played. Policy to be written by Dorothy Mackay.
4. Ladies Toilet Area. John Cook to be approached to fix the holes in the walls.
5. Trophies for Teams. One quote from a firm in Palmerston North was submitted, another to be obtained.
6. The Recorder. The Job Description submitted by Dorothy Mackay read.
Motion: Bryan Green to approach Fred Cochram to fill this position.
Moved: Bryan Green Seconded: Dorothy Mackay.

Correspondence In & Out

See attached list.

G. Irving/M. Kuijten

Finance

It was moved that payments be accepted and cheques issued ratified. B.Green/C. Markwell

Tournaments

The Anniversary Tournament flyer has been sent out.
Sunday's Social was most enjoyable.

Property

Almoner

Card sent to Elinborg Andreassan

General Business

1. 2011 A.G.M. Remit on Grading of Club Members' discussed and will be revisited at next meeting and possibly 2012 A.G.M.
2. Batteries. Present batteries inadequate. Alkaline batteries to be trialed.

The meeting closed at 6-20 p.m. The next meeting will be held on **Tuesday, 11th September, 2012** at 5-00 p.m.

Signed: _____ Date: _____

MINUTES OF THE LEVIN CONTRACT BRIDGE CLUB INC.
Committee meeting held on Tuesday 11th September 2012

Present: Dorothy MacKay, Mark Kuijten, Colin Markwell, Stafford Hall,
John Easterbrook, Joyce Kirk.

Apologies: Gae Stewart, Gail Irving, Brian Green.

Minutes of previous meeting were taken as read and confirmed.
Moved Mark Kuijten/Colin Markwell

Matters arising:

1. table covers: quote on the way (masterton)
2. Pub charity: to wait for above quote
3. Slow play policy: Dorothy to draft up.
4. Repairs in ladies toilet are fixed and work completed
5. Trophies for team events shown plus costs; mixed feelings but bigger of the cups endorsed.
6. The recorder: see attached
7. 2011 AGM: remit on grading. To re-address to keep Thursday night viable.

Corresponce in and out:

See list attached. Moved Dorothy MacKay/Stafford Hall

Financial report: Accepted moved Mark Kuijten/Joyce Kirk

Sponsorship booklet: Brian sends letter and invoice for advertisers.
Tournament sponsors don't pay for advertisements.
Sue Crimshaw put the book together.

Tournaments: Joyce: Tournament on 1st September went very well!
Rayma Ambrose secured sponsorship of \$ 500.00 for next years
Tournament from **Summerset**.
Next social planned for 18th November

Almoner: Card sent to Alex Pixie

Property report: Lock on sliding door in palying room has now been fixed (no key)
Ladies toilet fixed (see 4. matters arising)
Re painting parking lines on carpark: Stafford will take care of that

General: Joyce would like 1stAid box to be checked (Dave Bennett to be asked.
Cupboard where box is stored to be marked accordingly.
Joyce announced her retirement as tournament organiser.

Meeting closed at 5.37pm. Next meeting to be held on **Tuesday 9th October at 5pm**

D MacKay

Minutes of the Levin Contract Bridge Club Inc.

Committee meeting held on

Tuesday, 09-10-2012 at 5-00p.m.

Present: Dorothy Mackay, Mark Kuijten, Bryan Green, Gail Irving, John Easterbrook

Apologies: Gae Stewart and Joyce Kirk

Minutes of the previous meeting were taken as read and confirmed. D.Mackay/M. Kuijten

Matters Arising

1. Table Covers. Quote: \$1 300 from Spotlight, \$780 from Evans of Masterton.
2. Teams Trophies wording: Levin Open Teams
3. Margaret Clarke's letter. Committee to monitor pairs playing together excessively.
4. The Recorder. Bryan Green to approach Fred Cochrane to fill this position.
5. Resignation: Bill Towler

Correspondence: In & Out

See attached list.

G. Irving/M. Kuijten

Finance

It was moved that payments be accepted and cheques issued ratified. B. Green/G. Irving.

Budget was going to the auditor next week, then e-mailed to Committee.

Tournaments

Businesses which did not pay for their advert last year will be removed from the 2013 Programme Book.

Tournament Secretary required for next year.

Social

Social on 18th November. Start play in the afternoon followed by a meal.

Property Report

It had been too wet to spray the weeds.

Almoner

Library

General Business

1. New books. Two had been bought by Dorothy Mackay.
2. Newsletter. Add the following:

Outline procedure if your partner says they don't understand your bid


Advertisers to be sought

Slow Play Policy

The Recorder

3. Christmas Raffle. Permission granted by Commission to request donations.
4. Patron. D. Mackay to approach Eunice Wright about becoming the Club's patron.

The meeting closed at 6-15 p.m. The next meeting will be held on 13th November, 2012.

Signed:.......... Date: ...13-11-2012...